

Alaska Department of Natural Resources
 Division of Agriculture
 Plant Materials Center
 5310 S. Bodenbug Spur
 Palmer, AK 99645
 PHONE: (907) 745-4469 FAX: (907) 746-1568



RETAILER APPLICATION- MARIJUANA PRODUCT MANUFACTURING FACILITY

Application for retailer registration subject to **11 AAC 40.500 - 11 AAC 40.525**. A person may not receive compensation for processed industrial hemp or processed industrial hemp product from a consumer in the state, unless the person has obtained a retailer registration from the Division. A separate application and fee are required for each facility or location where industrial hemp products are offered for sale. Registration is valid for 12 consecutive months from the date it is issued and must be renewed annually.

Applies to marijuana product manufacturing facilities licensed through the Alcohol and Marijuana Control Office (AMCO) who would like to make hemp products (CBD) or incorporate an endorsed hemp product into an already approved AMCO marijuana product ("approved from MJ-05 or operation plan changes submitted on MJ-15 or new products submitted on new form MJ-16").

All products offered for sale must also carry a product **endorsement** from the division as stated at [11 AAC 40.400](#) and [11 AAC 40.515](#). **Only after an individual product intended for human or animal consumption carries an endorsement from the Division can it then be offered for sale to consumers.**

Please Choose <input type="checkbox"/> New Application OR <input type="checkbox"/> Renewal - Current Registration # _____			
Has a Notice of Violation, Stop Order, or Seizure been issued <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please list date of occurrence _____			
Date		Company Contact Person	
Primary physical address of applicant	City	State	ZIP Code
Address (Mailing) of applicant <input type="checkbox"/> Same as physical	City	State	ZIP Code
Email Address		Telephone No.	
Name of Manufacturing Facility		Doing Business As (DBA)	
Email Address of Business (if applicable)			
Physical Address of Manufacturing Facility	City	State	ZIP Code
GPS: Latitude Ex. 38° 9.919'N		GPS: Longitude Ex. 84° 49.276'W	
Address (Mailing) <input type="checkbox"/> Same as physical	City	State	ZIP Code
Name of firm submitting application			

Physical Address	City	State	ZIP Code
Address (Mailing) <input type="checkbox"/> Same as physical	City	State	Zip Code
Signature of responsible applicant (from firm submitting application)		Title	
<p>By signing below, I attest that under penalty of unsworn falsification that 1) the application is true, correct, and complete; 2) the signatory has authority to bind the applicant; 3) the applicant has read and is familiar with AS 03.05.010, 03.05.076 – 03.05.100, and this chapter; and 4) the applicant has not been convicted of a felony described in AS 03.05.076(a)(3)(A) or (B). I understand that if the Division later determines that any of this information to be false or inaccurate, the registration may be suspended or revoked.</p> <p><input type="checkbox"/> By checking this box, I understand that a separate endorsement application for CBD products and AMCO products incorporating CBD must be filed with the Division. Products that have not been endorsed through the Division cannot be offered for sale to consumers, even if I hold a retailer registration.</p>			
Name (print) of Licensee: _____		Date: _____	
Signature of Licensee: _____			
Business Name: _____			
REGISTRATION FEE: EFFECTIVE NOVEMBER 3, 2023, THE FEE FOR HEMP RETAILER REGISTRATION IS \$50 NON-REFUNDABLE APPLICATION FEE AND \$50 REGISTRATION FEE. \$100 total for new registrant or renewal. Hold off on payment until you receive an invoice.		Fee attached _____	
ATTACH A MAP OF YOUR MANUFACTURING FACILITY ADDRESS LOCATION. IF YOU HAVE MULTIPLE FACILITIES, A SEPARATE APPLICATION AND FEE IS REQUIRED FOR EACH LOCATION.			